

2016 COMMERCIAL EXHIBITOR RULES AND GENERAL INFORMATION

1. You must carry liability insurance in the minimum amount of \$1,000,000.00. The Fair Association has a liability policy for the commercial building. Our policy DOES NOT COVER YOU. You must have your own liability insurance.
2. Display set up time is Sunday, July 17th from 12:00 A.M. to 4:45 P.M. This is the same as last year.
3. The Expo building will be open Sunday, July 17th thru Saturday, July 23th. Booths must be manned daily from 5:00 P.M. to 10:00 P.M. by you or a member of your organization.
4. **Saturday hours will be 3:00 to 8:00 P.M. All booths whose display is complete Saturday night at 8:00 pm will receive a \$50.00 refund.**
5. Your display cannot be removed prior to 8:00 P.M. on Saturday, July 23th.
6. No food or drinks are to be sold within the display.
7. Any contests or give a-ways MUST be submitted and approved by the Commercial Expo Building Committee. Please include this information on your application in the special request section.
8. You must keep your area clean and free of all trash. Trash is to be placed in receptacles provided by the Fair board.
9. No alcohol is permitted on the grounds at any time and there is no smoking in the buildings.
10. The fair board will not be responsible for loss or damage to your display, but will provide security to try to prevent same.
11. Booth cancellation must be presented in writing to the Commercial Expo Building Committee. Refunds are at the discretion of the committee.
12. Any and all deviations from the above rules MUST be submitted and approved in writing by the Commercial Expo Building Committee. Please include this information with your application.
13. Failure to abide by these rules may result in the cancellation of your contract.
14. Each booth will receive two free parking passes and additional passes may be purchased from the committee. If you are on the grounds before 4:00 P.M., no pass is required. Your passes will be given to you when you check-in to set up your booth on Sunday.
15. Commercial exhibitors will be allowed in to the Expo building at 4:45 P.M. each evening. You will receive more details at set up time.
16. **Any or all extension cords must be surge protected by order of the state Fire Marshall.**